

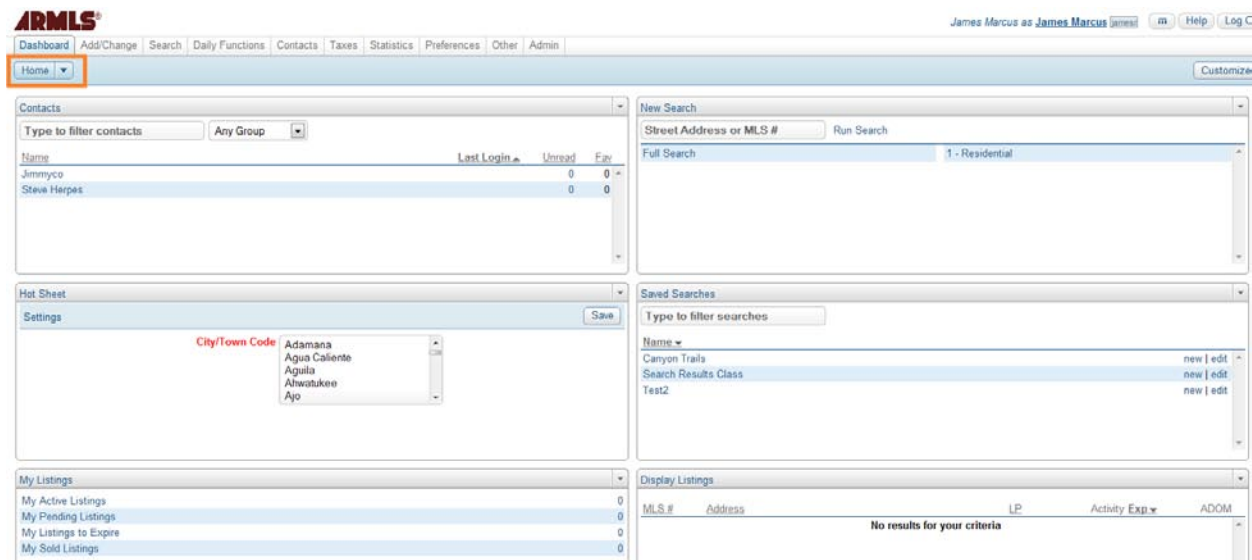
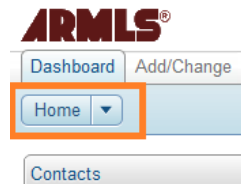


Save Time with a Customized Dashboard

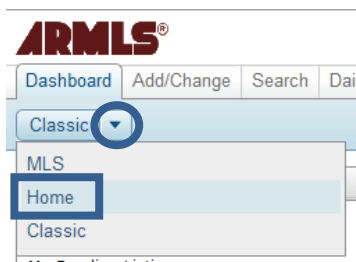
Did you know the flexmls Dashboard is highly customizable? Save time with your own customized Dashboard.

Step 1: Start from the *Home* Dashboard

Switch or confirm you are using the *Home* Dashboard. The *Classic* Dashboard doesn't offer as much customization so we will begin from the *Home* Dashboard. The *Home* Dashboard looks like this:

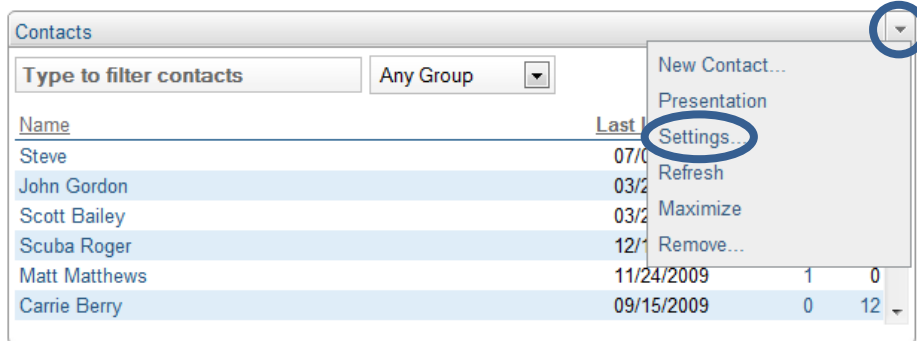


If you are NOT using the *Home* Dashboard use the drop-down box and select *Home* under the Dashboard heading.

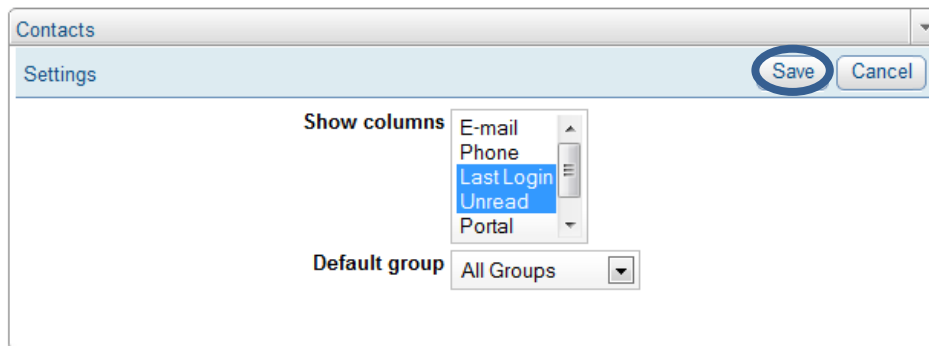


Step 2: Customization

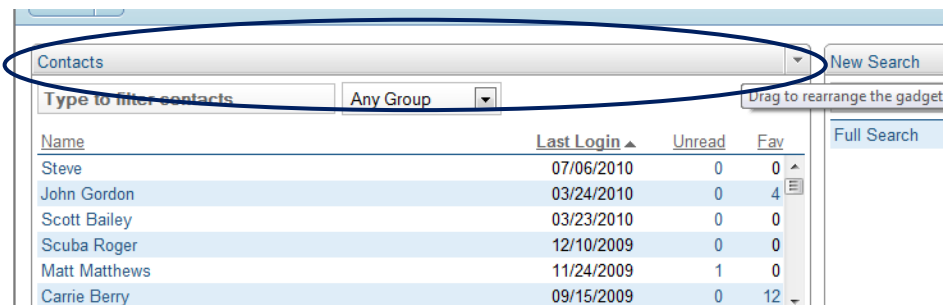
Looking at the *Home* Dashboard, each panel is referred as a *Gadget* because each one can be independently customized with different settings and moved around to suit your needs.



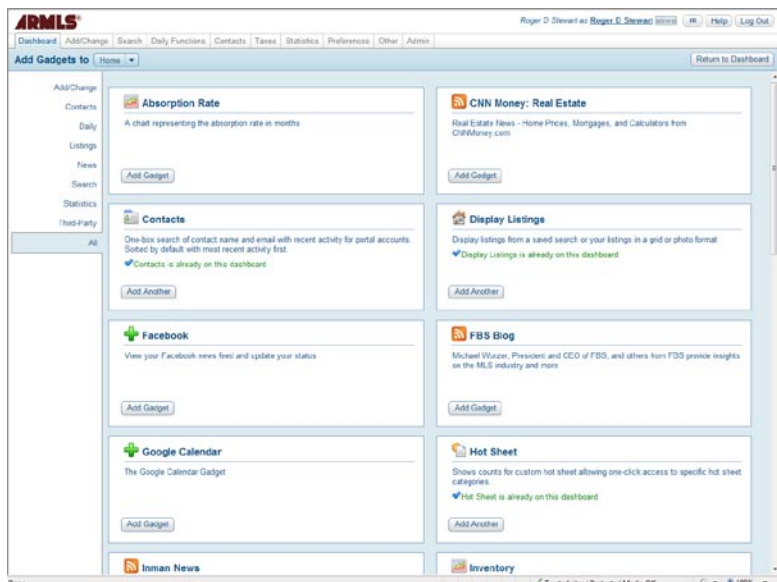
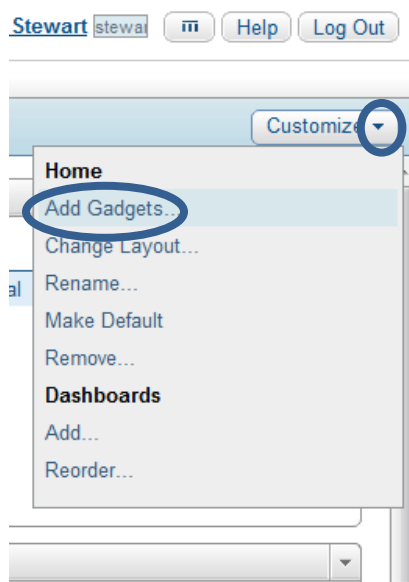
Each Gadget has a drop-down menu in the upper-right corner with a *Settings* option which, when selected, takes you to the configuration options for that Gadget.



Choose your preferences and click *Save* to reset how each Gadget behaves.



Want to change the order of things? Simply left-click on the title bar of any Gadget, hold down the mouse button and drag it to where you want it and release.



Want more or different Gadgets? Click the *Customize* button in the upper-right corner of the Dashboard area and select *Add Gadgets*. You can add and customize any of them for your Dashboard. You can even add multiples of existing Gadgets and configure each one differently.