



### Want to see your favorite saved searches at the top of the list?

Find yourself using some saved searches more than others? Do you have to scroll down a long list to find the one you want? Scroll no more! Put them on the top of your saved searches list!

From the menu bar on the Dashboard, use the *Search* tab to scroll to the *Saved Searches* option. From the *Show My Saved Searches* screen, highlight a favorite search. To the right you will see a blue link, [Not a favorite \(click to add\)](#).

Saved Searches	Description
Type to filter searches	☆ Not a favorite (click to add)
Agritopia	<b>Search parameters</b>
Austin Example for Appraisers	Property type Residential; Inside a map search poly;
Bob's search	Dwelling Type of 'Single Family - Detached'; Level of
Brentwood Manor in Tempe	0000 and 250000; Status of 'Active'; AWC-Contingent
Class search	Instructions'; AWC-Existing Option to Purchase'.
Class search 2	This search uses template: 1 - Residential
Debbie	<b>Search description</b>
Dobson Ranch	
Houses by ASU	
Houses to left of Hardy	
Rose	

Click on the [Not a favorite \(click to add\)](#) link and the search will be prioritized at the top of all your saved searches, under a new heading **Favorites**. And in case you were wondering, yes you can make more than one saved search a favorite! Favorite saved search names will be indented.

Saved Searches	Description
Type to filter searches	☆ Favorite (click to unmark)
<b>Favorites</b>	<b>Search parameters</b>
Houses by ASU	Property type Residential; Inside a map search poly;
Up to 15K lot size	Dwelling Type of 'Single Family - Detached'; Level of
Agritopia	0000 and 250000; Status of 'Active'; AWC-Contingent
Austin Example for Appraisers	Instructions'; AWC-Existing Option to Purchase'.
Bob's search	This search uses template: 1 - Residential
Brentwood Manor in Tempe	

Also, when saving and naming a search on the Save Search screen, the user can use the *Mark as a favorite* option.

## Save Search

Search:  New  Existing

Mark as Favorite

Bob's search  
Brentwood Manor in Tempe  
Class search  
Class search 2  
Debbie  
Dobson Ranch

To

remove a saved search from the Favorites area, highlight the saved search name and click on [Favorite](#) (click to unmark).