



Q. How do I join ARMLS®?

A. You may sign up for an ARMLS subscription at your local REALTOR® Association. You can download a copy of the **Subscriber Agreement**.

Q. What does it cost to join ARMLS?

A. MLS Subscriber fees are paid annually and are due June 30 for service from July 1 through June 30. The yearly subscription fee is \$264, but may change from year to year at the discretion of the ARMLS Board of Directors. If you join later in the year, your fees are prorated at the time. See your local Association for a proration schedule.

Q. How do ARMLS Subscriber fees compare to other comparably sized MLSs?

A. ARMLS subscription fees are among the lowest in the country for systems of comparable size. The ARMLS Board of Directors, through the Finance Committee, monitors the revenue and expenses of ARMLS while trying to maintain the most service at the lowest cost for the Subscriber.

Q. Who is the vendor that provides listing services to ARMLS?

A. FBS provides listing services to ARMLS through flexmls® Web.

Q. How do I log into flexmls?

A. At the time you join ARMLS and pay your fees at your local REALTOR® Association, you will be given a user ID and password for your own personal and private use. The URL is <http://armls.flexmls.com/>.

Q. What do I get as a Subscriber?

A. You will have unlimited access to all features in flexmls including property search, Comparative Market Analysis, ability to post unlimited listings, mapping, tax data, property history, including unlimited training and technical support, and access to the Supra lockbox system (for a fee). ARMLS also brings new technology initiatives, many of which are free to Subscribers at the basic level and with an associated cost for more advanced products. To learn about ARMLS technology initiatives and vendors you can go to the **ARMLS Product Catalog**.

Q. How do I get trained?

A. ARMLS provides training on-site at 120 S. Priest Drive in Tempe in its state of the art computer training facility. In addition ARMLS Trainers make site visits throughout the Valley to train at sales meetings and other Subscriber gatherings. ARMLS also offers Webinars for live and recorded sessions at <http://armls.webex.com>. View the current ARMLS training schedule on <http://www.armls.com>.

Q. There is so much to learn, where do I start?

A. Subscribers determined to leverage their success and income potential should plan on taking all of the

ARMLS training. When you are just starting out you want to focus on the classes that jumpstart your real estate career. Learn more with the **ARMLS Training Quick Guide for New Agent Subscribers**.

Q. Is there a charge for training?

A. There is no charge for ARMLS training on flexmls.

Q. How do I get a lockbox key?

A. Supra is the lock box provider for ARMLS. Keys are available for a fee at one of the four ARMLS Support Centers. Once you have joined ARMLS, you will be eligible to purchase your lock box key. See more information on the **ARMLS Support Centers**.

Q. How do I find out about changes and upgrades to the system?

A. Changes to flexmls are sent out via email as a flexAlert.

Q. Can I share my MLS access information with another person?

A. No, this is a violation of the ARMLS Rules and Regulations. See Section 7.2, 7.3 and 7.4 of ARMLS Rules and Regulations for details.

Q. Where would I find ARMLS Rules and Regulations?

A. **ARMLS Rules and Regulations** are posted on www.armls.com under the RULES tab.

Q. What happens if I don't comply with the Rules and Regulations?

A. ARMLS has created a hierarchy of penalties for those who do not comply with the Rules and Regulations. They range from receiving a warning, being fined, appearance before the Board of Directors all the way up to termination of service. The hierarchy of penalties and their remedies can be found in the **ARMLS Penalty Policy**.